



5th January 2021

Dear parent and carers

Arrangements for students by agreement to be in school during the lockdown period.

This letter outlines the arrangements that have been put in place for your child to return to school on Wednesday 6th January. Most students will be at home but your child meets the Government's criteria to be in school. We know this will benefit your child more than staying at home and we look forward to seeing them.

Please be assured that we will be following strict COVID-safe procedures including a return to social distancing in lessons. Your child will have a desk to themselves and all our usual COVID-safe routines of sanitising desks, lining up outside for lessons and regular handwashing and hand sanitising will remain in place. Please make sure your child has a clean face mask each day. All students will be required to wear their full uniform.

Your child must attend school full-time each day. It is not possible to 'pick and choose' days or part of a day. This approach allows us to give them the best continuity and quality of provision. If your child is unable to attend school on any particular day because of illness you should follow the normal absence procedure.

School will open at the usual time and all students will enter at the main entrance where they will be greeted by staff and supervised while they wash their hands at the start of the day. Please make sure your child gets to school for 8.15 am so that we can get their hands washed and get them settled for the start of their day.

All students will follow a standard six period day timetable with Form Time in the middle of the day after their lunch. Year groups will be taught in bubbles as part of our continuing COVID-safe procedures.

The canteen will be open as normal, although students may bring a packed lunch if they prefer. Students entitled to a free school meal will be given the option of a hot meal at lunchtime.

In my letter at the end of term, I referred to revised arrangements for bringing bikes to school in January. As a reminder, bikes will not be allowed on school site without a student being recorded on our *Bike Register*. From Monday 11th January students will only be allowed to bring their bike onto school site if they follow our safe expectations as follows. Students must:

1. Complete a short Bicycle Registration Form before they can bring their bike into school.
2. Wear a helmet to and from school.
3. Wear a school band as proof they are on the Bicycle Register – we will issue this.
4. Ride safely as per the Highway Code - on the road.
5. Lock-up their bike at school.

We have been informed by the bus companies, that they intend to implement a reduced school bus network effective Monday 11th January 2021, which is likely to stay in place until February half term. For your reference, current school bus timetables can be found at <https://tfgm.com/tickets-and-passes/bus-school-bus-services>

With best wishes.

Yours faithfully,

Kieran Larkin
Headteacher

CARING, LEARNING AND SUCCEEDING