



# Provider Access Policy

**Original Policy Date:** NEW POLICY

**Date Adopted:** February 2018

**Date of next review:** February 2019

**Name of Responsible Person:** Mrs J Shaw

The Governors and staff of Lowton Church of England High School are committed to the provision of a high quality education in a Christian context. We aim to provide a school where we can live out our ethos of Caring, Learning and Succeeding on a daily basis. At the heart of the commitment is the notion of the uniqueness and infinite worth of the individual, that every person is valuable in the eyes of God

This policy has been produced in accordance with the Equality Act 2010 and the Special Educational Needs Disability Act 2001, the SEND Code of Practice 2014 and the Children and Families Act 2014. It has been reviewed in accordance with all other school policies and related Acts.

Signed:     *Rh Johnston*     Chair of Governors

## **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligation under the Technical and Further Education Act 2017, which inserts Section 42B into the Education Act 1997.

## **Pupil entitlement**

As of January 2<sup>nd</sup> 2018 all pupils in years 8-13 are entitled to:

- find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

## **Management of provider access requests**

### **Procedure:**

A provider wishing to request access should contact Mrs Ruth Harrison, Careers & Work Related Learning Co-Ordinator.

### **Contact Details:**

Telephone Number 01942 767040

Email: [Harrisonr@lowtonhs.wigan.sch.uk](mailto:Harrisonr@lowtonhs.wigan.sch.uk)

## **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

- Y8 Careers & Enrichment Days – November & March
- Y8 Options Evening
- 9/10/11 Enrichment Days – November, March & June
- Y8-11 Assemblies
- Y9 & 10 Taster Days
- Y11 Skills Workshop, Mock Interviews, CV writing
- Y11 Review Day
- Apprenticeship & STEM events
- Post 16 Evening - October

Please speak to our Careers & Work related Learning Co-Ordinator – Mrs R Harrison to identify the most suitable opportunity for you.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations.

This will all be discussed and agreed in advance of the visit with the Careers Co-Ordinator or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre. The Resource Centre is available to all students at lunch and break times.

### **Monitoring & Review:**

This policy will be reviewed annually by Mrs J Shaw, Senior Leadership lead for CEIAG.