

Lowton Church of England High School

Headteacher: Mr Julian Pollard BSc (Hons) NPQH



Dear Parent / Guardian,

Important information for parents regarding Education Penalty Notices (EPN)

Schools in the Wigan Borough have been working alongside the local authority in relation to Education Penalty Notices. Attached is an advisory letter to parents/ carers outlining the new criteria for EPN fines. We need to inform you that from January 2019 if your child meets the criteria relating to unauthorised absences you will be eligible for a fine. For further information please go to our school website where you will find the local authority's Code of Conduct relating to EPNs.

If you have any questions regarding your child's attendance or the criteria for EPNs please do not hesitate to contact your child's Head of House or Mrs Ralph – Local Authority Attendance Officer.

Yours Sincerely,

Headteacher

Mr Julian Pollard.

CARING, LEARNING AND SUCCEEDING