

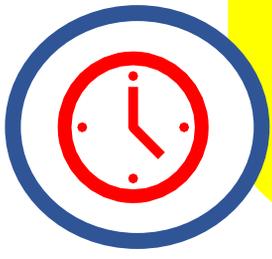


Lowton Church of England High School

Preparations for the Autumn Term 2020

August Edition





We are looking forward to welcoming all our students back to school in September. We will be delivering a broad and balanced curriculum to all year groups. This leaflet is designed to give parents and students the information you need to be ready for school in September.

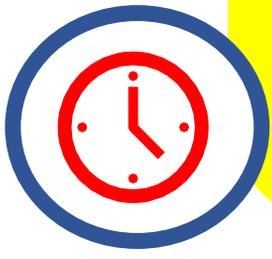
Arrival at School

- The school site will open for students from 8am each day.
- Students must attend school for 8.30am.
- Years 7 and 8 must enter via J Block (via the school car park).
- Years 9, 10 and 11 must enter via the path on the main road.
- Students must not be dropped off on the school carpark (unless they have a medical condition).
- All students must wash their hands on arrival.

The School Day

We will reduce the amount of contact students have with each other during the school day. We will be keeping Year Groups in separate zones at break and lunch time to minimise contact with others. Students will not be allowed to socialise with students from other year groups.

Time	Activity
8.30	Morning Bell
8.35- 9.25 50 minutes	Lesson 1
9.25-10.15 50 minutes	Lesson 2
10.15-10.40 25 mins	Break:
10.40-11.30 50 minutes	Lesson 3
11.30-12.20 50 minutes	Lesson 4
12.20-12.45 25 minutes	Lunch: Years 7 and 8 Form Tutor Time: Years 9, 10 and 11
12.45-1.10 25 minutes	Lunch: Years 9, 10 and 11 Form Tutor Time: Years 7 and 8
1.10-2.00 50 minutes	Lesson 5
2.00-2.50 50 minutes	Lesson 6



Start of term: 2nd-3rd September

Two Day Phased Return

To ensure a safe return to school, we are phasing the return of students over two days. Students will be guided through the new school routines and have the opportunity to familiarise themselves with the school site.

Wednesday 2nd September

Year 7 - 8.30am at J Block

Year 11 – 10.30 am at the Main Student Entrance

****Years 8, 9 and 10 will not be in school***

Thursday 3rd September

Year 7 – 8.30am at J Block

Year 8 – 9.00am at J Block

Year 9 – 8.30am at the Main Student Entrance

Year 10 – 9.30am at the Main Student Entrance

Year 11 – 10.30am at the Main Student Entrance

Friday 4th September

All students will start school at 8.30am

** please note that the school gates will be unlocked at 8am.*

***On the phased return days students will not be allowed to enter school before their designated time.*



Start of term: 2nd-3rd September

Uniform Reminder

Lowton C of E High School Guide to Shoes

The grey area..... Is this one ok?

We understand the challenge parents face in wanting to purchase the correct footwear which adheres to the school uniform code.

We have tried to help you by producing this visual guide.

Unacceptable shoes are:

- Trainers of any type
- Boots / Canvas or Leather pumps



Acceptable shoes are:

- Plain all black shoes without a logo



Students who arrive in the incorrect footwear will be either sent home to change, placed in isolation or given a pair of school black pumps to wear for the day



Start of term: 2nd-3rd September

Equipment Reminder

COMPULSORY EQUIPMENT LIST

PUPILS

EQUIPMENT

SCHOOL



2 BLACK PENS



1 GREEN PEN



1 PENCIL



1 RUBBER



1 RULER



1 GLUE STICK



1 HIGHLIGHTER



1 SCIENTIFIC CALCULATOR

CASIO FX-83GT OR AURORA AX-595TV



Hand washing and the use of hand sanitizer routines will be built in throughout the day. We also encourage students to bring in their own hand gel for personal use.

Mobile phones must be turned off and out of sight. They will be confiscated if seen. The mobile phone will be returned after students have completed a 30 minute detention.



Behaviour Policy

Students need a calm, orderly and disciplined environment that gives them security and allows them to flourish. Staff will respond in consistent ways to reinforce expectations, using the principle that 'what we permit, we promote.' You can find the full Behaviour Policy on the website.

The school promotes good learning habits that are expressed through the mnemonic 'LEARN':

L = Look Smart at all times

E = Equipment and Homework brought in every day

A = Arrive on time to school and for all lessons

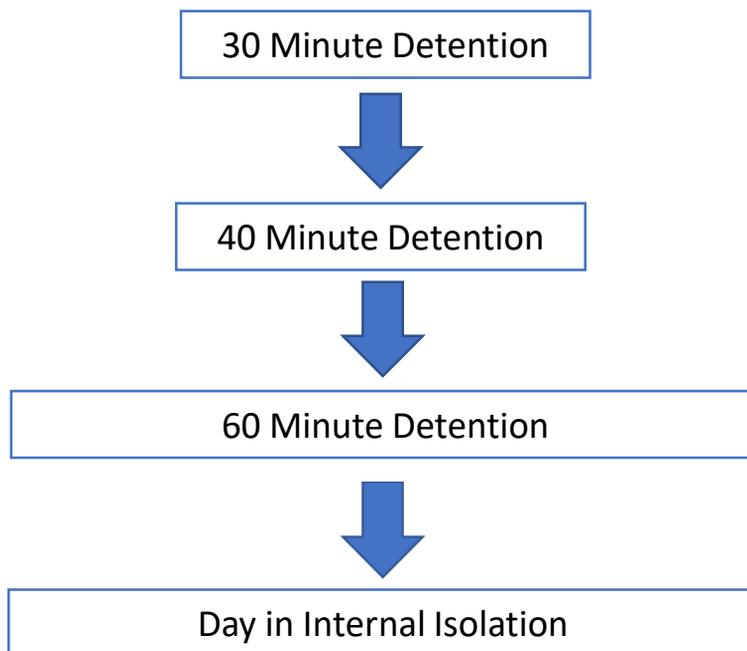
R = Remain on task in all lessons

N = No answering back

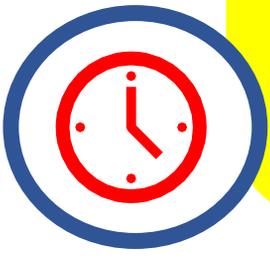
Students will receive a Detention if they fail to comply with these rules.

Sanctions

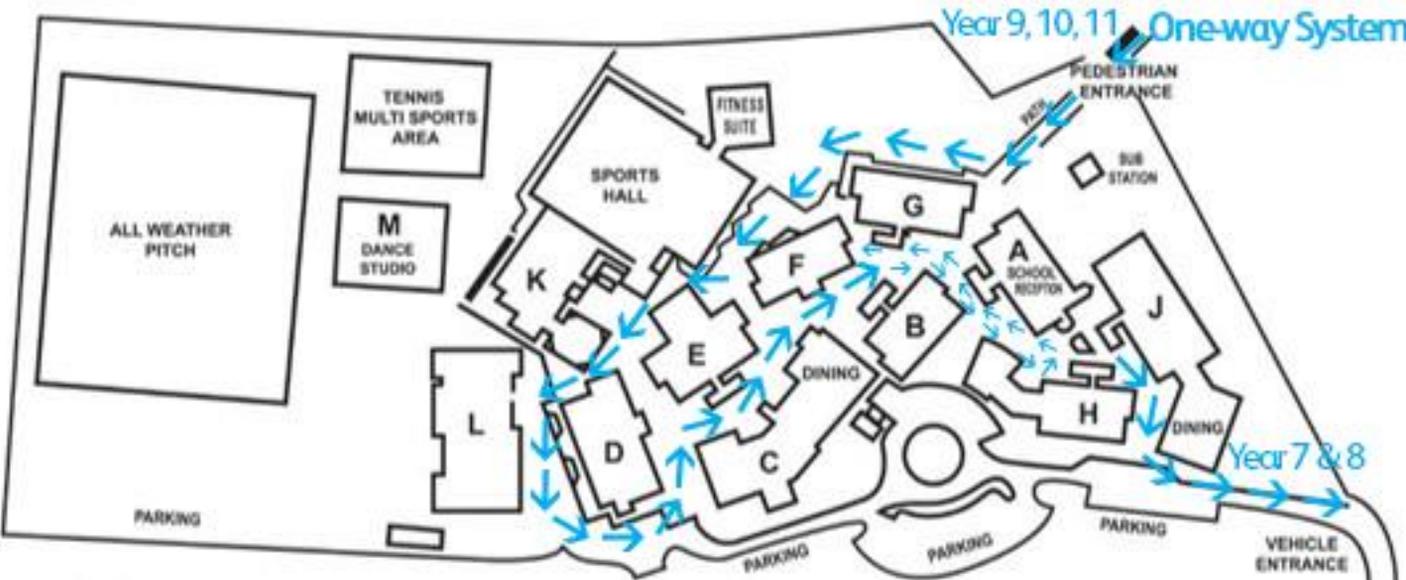
For the duration of the Covid crisis we have adapted the behaviour policy to include an extra stage of a 40 minute detention rather than advancing straight to a 60 minute detention. This is in recognition that public transport might be more problematic in the Autumn Term.



Year Group Zones



Year	7	8	9	10	11
Entrance and exit	J Block	J Block	Garden	Garden	Garden
Arrival Zone	H/J Block	Arches	L Block	C/D Block	Back of F/K Block
Outdoor Area	H/J Block	Garden	L Block	C/D Block	Back of F/K Block
Indoor Area (wet break)	H Block	½ Sports Hall	M Block	½ Sports Hall	Drama Studio
Colour	Yellow	Green	Red	Blue	Purple
Break Canteen	J First Sitting	C1	J Second Sitting	C2	C3
Lunch Canteen	J First Sitting	C1 and C2 First Sitting	J Second Sitting	C1 Second sitting	C2 and C3 Second sitting
Detention Room	J1	B1	D3	E5	E6





Transport to and from school

Transport to and from school

- We strongly encourage students to walk or cycle to school.
- Bicycles must be locked in the Cycle Bay at the student entrance. Helmets can be left in form rooms.
- Parents must not drive on to school site to drop off their children unless they have a medical condition and the arrangement is part of their plan.
- Students using public transport must wear a mask on the bus.

How will we minimise contact between students?

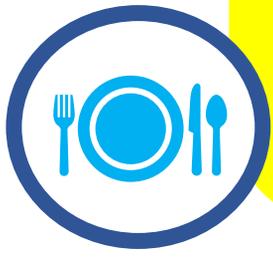
- Staff will line students up outside their block for EVERY lesson.
- Separate break and lunch times.
- Two separate entrances where students will be divided on entry.
- Two separate exits with a strong staff presence around the school site.
- One way system will be in place around the school site.
- Zoned areas for break and lunch.
- Large gatherings will be avoided. E.g. Assemblies will be held remotely.

How can parents help?

We would be very grateful if parents would do the following to help us in the current situation.

- 1) Please avoid dropping in at reception unless it is urgent. We will not be able to hold unplanned meetings.
- 2) All meetings with parents will be via phone or video call unless there is a specific need that requires a face-to-face meeting.
- 3) Use email where possible to communicate with staff.
- 4) Ensure that you have Parent App and Show My Homework App to give you up to date information about your child's learning and progress in school.
- 5) If we ask for your child to be collected from school because they are showing COVID symptoms please respond very quickly. We cannot risk an outbreak in school and need your co-operation in collecting your child and taking them to be tested.
- 6) Please be polite to staff at all times. We recognise that this situation is stressful for students, parents and staff. We expect courtesy and good manners at all times in our interactions with others.

All our plans and procedures in response to the Covid crisis will be regularly evaluated and reviewed. We will respond quickly to any local or national spikes in the virus and inform parents as soon as possible to any changes in our routines.



Canteen Arrangements

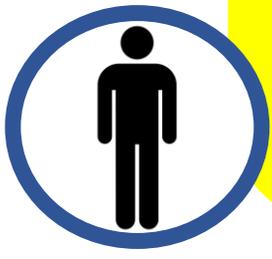
We have been working closely with our Catering Consultant to ensure that our Food Hygiene Standard 5 rating catering service is COVID-19 compliant.

To facilitate serving by year group in C and J block canteens, we will be offering a limited menu based on our most popular dishes. This term the “Fantastic Four” will be Chicken Burger, Pizza (v), Curry with Rice and Pasta (v).

Toast will be served at break time and cartons of plain water will also be available.

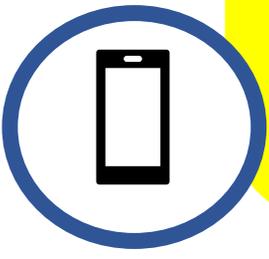
To reduce cash handling, we would ask parents to load catering credit online.

The biometrics on our cashless catering has been deactivated and replaced with a key fob system. Key fobs will be issued first day of term.



Form Tutors & Head of Year

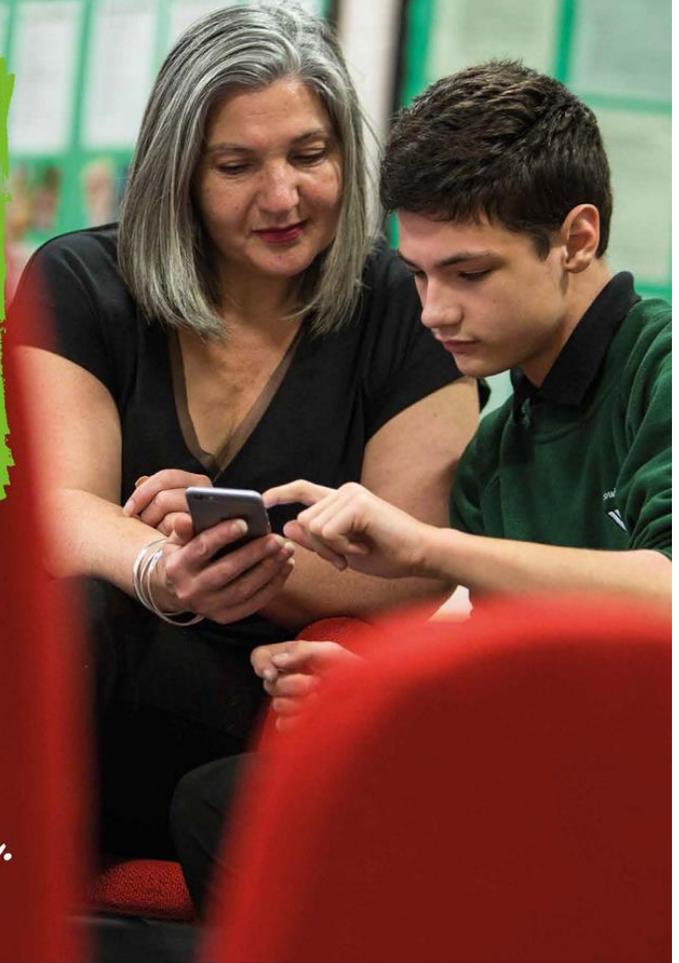
	HOY		Mrs Roberts
Year 7	Form	Room	Staff
7	C1	H5	Ms Heaton
7	C2	H1	Ms Liedtke
7	E	H7	Mr Reilly
7	O1	H6	Miss Hill
7	O2	H2	Mrs Barker
7	W	H3	Mr Merrick
	HOY		Mr Hayes
Year 8	FORM	Room	FT
8	C	F1	Mrs Mellor
8	E1	E3	Mrs Sutherland
8	E2	E6	Mr Mooney
8	O	L8	Mrs Larkin
8	W1	J4	Mrs Critchley
8	W2	G3	Mr Rimmington
	HOY		Miss Gebelli
Year 9	FORM	Room	FT
9	C1	K1	Mr Smith
9	C2	L5	Miss Singleton
9	E	A4	Mr Lyall
9	O1	G5	Miss Robb
9	O2	G7	Mr Bennett
9	W	E5	Mr Wilson
	HOY		Miss Green
Year 10	FORM	Room	FT
10	C	CDR	Mrs Radford
10	E1	J3	Mrs Miller
10	E2	L1	Miss Picton
10	O	G2	Miss Fazarkerley
10	W1	G9	Miss Pye
10	W2	F2	Mrs Thorpe
	HOY		Miss C Busek
Year 11	FORM	Room	FT
11	C1	L6	Miss Talbot
11	C2	J5	Mr Graham
11	E	G8	Mr McGuinness
11	O	G4	Mrs Reynolds
11	W	J6	Mrs Ibbotson



SIMS Parent App

Have you downloaded the *new* SIMS Parent app?

Receive alerts about your child's attendance, behaviour and achievement, *direct to your phone.*



Simply visit the App or Play Store and download SIMS Parent to get started.

Or login online at www.sims-parent.co.uk

Ask your school for more information.



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helping schools inspire



Sign up on the school website

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School Rules

Please remember the following school rules...

We are grateful to parents for supporting our school rules. It is important that we are fair and consistent with everyone. To avoid any confusion as we return to school, please read carefully the following school rules relating to uniform.

- Students are not allowed to wear earrings. Exceptions will **not** be made for students who have recently had their ears pierced.
- Students must **not** wear any form of SMART watch (iatches, fitbits and so on).
- Nail polish/false nails are not allowed.
- False eyelashes are not allowed.
- Any makeup must be discrete. Students are not allowed to have heavy drawn-on eyebrows.
- Footwear must be traditional school shoes (please refer to page 4).

Please can you also take note of the following:

- If you need to contact your child, please telephone school, and do not try to text or phone their mobile phone. If a student needs to contact their parents, they should go to student support where a telephone call can be made.
- If you allow your child to use social media please monitor their accounts very closely.
- If you have any concerns about your child in school please contact their **form tutor** by email in the first instance. Any issues relating to safeguarding must be reported to the Safeguarding Team. Miss Clare is the Designated Safeguarding lead and Mr Hilton, Mrs Jordan and Miss Hindley are the Deputy Designated Safeguarding Leads.

We look forward to seeing all our students in
September